

A BASIC CONSTITUTION OF A CLUB

ARTICLE I - NAME

The name of this organization shall be the _____ of Methodist College.

ARTICLE II – PURPOSE

The purpose of the club shall be (a) to foster a wide student interest and participation in activities by providing leadership, programs, and service, and (b) to assist students in developing skills and leadership.

ARTICLE III – MEMBERSHIP

Section 1 – Any student regularly enrolled in Methodist College may become a member of the _____ club with voting and office-holding privileges. The standards for qualification and the amount of dues to be paid shall be determined by the club.

Section 2 – Dues, having been decided on by the club as \$ _____ per semester, shall be paid by members only.

ARTICLE IV – EXECUTIVE OFFICERS

The executive officers of the _____ shall be as follows: Chairman, Vice-Chairman, Secretary, & Treasurer. The aforementioned officers shall constitute the Executive Committee.

ARTICLE V – DUTIES OF EXECUTIVE OFFICERS

Chairman – To preside at Executive Committee membership meetings: appoint special committees with the approval of the Executive Board: present an annual report: perform other such duties as may be required by the By-Laws or resolutions of the Executive Committee.

Vice-Chairman – To preside in Chairman's absence and perform other such duties as may be required by the By-Laws or resolutions of the Executive Committee. Plan and organize publicity for activities and special events.

Secretary – To attend all general correspondence of the organization and to keep the minutes of all Executive Committee and membership meetings and to preserve the records of the organizations. They will also perform other such duties as may be required by the By-Laws or resolutions of the Executive Committee.

Treasurer – Supervise the financial administration of all revenue periodically to the Executive Committee and membership on the financial condition of the organization and perform other such duties as may be required by the By-Laws or resolutions of the Executive Committee.

ARTICLE VI – ELECTIONS

1. Election of officers shall take place yearly during the fourth week of April.
2. The Executive Committee shall appoint a nominating committee consisting of students, preferably older members selected from the membership; and the outgoing chairman, ex-officio, shall serve as Chairman of the Committee. They may also serve again if elected.
3. Any student member is eligible for nomination as an officer of the Executive Committee who; (a) meets the college's eligibility for student office holding which consists of a 2.5 average; and (b) fulfills the qualification as set up by the Executive Committee.

ARTICLE VII – AMENDMENTS

Amendments to this Constitution may be proposed to the voting membership by majority vote of the Executive Committee or by petition signed by 1/10 of the voting membership. Amendments shall be declared adopted which are presented at 2 general meetings and receive a majority favorable vote at both meetings by the voting member present.

ARTICLE VIII – BY-LAWS

By-Laws, not inconsistent with this constitution, may be adopted or amended by 2/3 vote of the regular members present at any regular or special meetings, providing the By-Laws are submitted in writing at least one week previously at either a regular or special meeting of the general membership

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